**FOULNESS ISLAND PARISH COUNCIL**

**NOTICE IS HEREBY GIVEN** that the next meeting of the Foulness Island Parish Council will take place on Wednesday 8th November 2017, in Lodge Farm Staff Premises, Foulness Island, commencing at 7.00 p.m.

This meeting will be open, in part, to the press and members of the public.

**ALL MEMBERS of the COUNCIL ARE HEREBY SUMMONSED** to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Signed: Date:

John Watson.

Clerk to the Foulness Island Parish Council.

**AGENDA**

1. **The Chair to declare the meeting open.**
2. **To receive apologies for absence.**
3. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
4. **To sign as a correct record the minutes of the Full Council meeting held on 11th October 2017** *(minutes to be circulated).*
5. **To receive a report from the District and County Councillors for the area on any matters of interest.**
6. **Financial Matters**
7. To approve,
8. Payment requests for October/November 2017 *(schedule to be circulated)*
9. Receipts for October/November 2017 *(schedule to be circulated).*
10. Bank Reconciliation as at 30th September 2017 *(reconciliation to be circulated)*
11. Accounts for the six months to 30th September 2017 *(accounts to be circulated)*

1. **Post Office**
2. To receive an update from the Clerk regarding the possible provision of a Post Office on Foulness Island.
3. **Risk Assessment**
4. To note and approve the Risk Assessment for the 2017/2018 Financial Year *(copy circulated previously)*
5. **Clerk’s Report**
6. To receive a report from the Clerk about various outstanding matters to include
7. Burial Ground Tender
8. **December Meeting**
9. To consider the proposal that the December Parish Council meeting be cancelled
10. **Ministry of Defence**
11. To receive a report from Geoff Evans, Resident Project Office.
12. **Defence Infrastructure Organisation**
13. To receive a report from the Defence Infrastructure Organisation.
14. **QinetiQ Report**
15. To receive a report from Nicki Uden, QinetiQ
16. **The meeting will stand adjourned to permit Parishioners of Foulness to Address the Council.**
17. **At the Chair’s discretion for Councillors to exchange information on matters relating to the Parish.**

Issued 29th October 2017.